

## **Commissioner's KFICS Follow-Up Email – May 18, 2017:**

**From:** Pruitt, Stephen - Commissioner, KY Dept. of Education

**Sent:** Thursday, May 18, 2017 10:40 AM

**To:** All State Supt <[allstatesuperintendents@education.ky.gov](mailto:allstatesuperintendents@education.ky.gov)>

**Subject:** Facilities Director to Send Information for KFICS Project and Training to KDE by May 24;  
Forward to Facilities Director; URGENT!

**Importance:** High

Dear Superintendents,

We need your help and action on the process described below. KDE is working with Ameresco on the next steps for the KFICS project, as announced in the May 8<sup>th</sup> Commissioner's Monday Message (attached Word doc). **Please work with your District Facilities Director to select the building and identify participants for the building assessment training. Follow the steps listed below:**

1. Select 1 building in your district to be assessed for its physical condition for the legislative October 2017 Report.
  - o Consider: building age, condition, long-term use, recent updates, should not be transitional, should not be in the flood plain.
2. Request the District Facilities Director to send KDE information about the building by **completing the attached Excel file.**
  - o ***DUE May 24, 2017***
  - o **Email completed Excel file to [Paige.Patterson@education.ky.gov](mailto:Paige.Patterson@education.ky.gov) (502-564-5279, ext. 4402).**
3. **Identify the key 1-2 resource persons from your district to attend the building assessment half-day training.**
  - o Consider individuals with knowledge of the district buildings; however, they do not need to be part of the District Facility Planning Team.
  - o Districts may choose to request their local architect attend as one of the two participants. A local architect could represent several districts.
  - o **Email names and email addresses of the participants to [Paige.Patterson@education.ky.gov](mailto:Paige.Patterson@education.ky.gov) (502-564-5279, ext. 4402).**
  - o ***DUE May 24, 2017***

### **Additional Training Info:**

Participants will be asked to attend one half-day KFICS Training session during these general times (8:30 – noon & 1 – 4:30). In addition to the half-day building assessment training, KDE will also be offering a 2 hour overview of the new FACPAC application for construction form processing (BG1, Purchase Orders, Change Orders, BG4, BG5, etc). The FACPAC training is optional, but encouraged, so participants should plan on attending most of the day.

**Week of June 26**

Monday – 2x Morehead

Tuesday – 1x London

Wednesday – 2x KDE in Frankfort

Thursday – 2x Louisville

**Week of July 10**

Monday — 1x Kentucky Dam Village

Tuesday - 2x Bowling Green / GRREC

Wednesday – 2x KDE in Frankfort

More information, including a registration process/link, will be provided soon.

If you have any questions, please contact Paige Patterson-Grant at (502) 564-5279, ext. 4402 or via e-mail at [Paige.Patterson@education.ky.gov](mailto:Paige.Patterson@education.ky.gov). Thank you for your assistance on this matter.



*Stephen L. Pruitt, Ph.D.*

Commissioner of Education

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